

### Certificate of completed security screening for contractors

This document is a **collective certificate** in which the authorized signatory (or equivalent) certifies that security clearance in accordance with Studsvik's guidelines has been carried out and that the persons listed below have been found to be reliable from the point of view of security.

After signature the form is to be sent by email to [sakerhetshandlaggare@studsvik.se](mailto:sakerhetshandlaggare@studsvik.se) or posted to Säkerhetshandläggare, Studsvik Nuclear AB, SE-611 82 Nyköping, Sweden.

The form "Information about/Consent to record check", signed by the persons concerned, must be enclosed.

**Personal identity number**

**Name**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

The information provider certifies that the above persons have been screened and assessed to be reliable.

Place \_\_\_\_\_ Date \_\_\_\_\_

Company \_\_\_\_\_

Signature \_\_\_\_\_

Name in print \_\_\_\_\_

email \_\_\_\_\_

Postal address \_\_\_\_\_

### **Instruction for security clearance**

There are laws, rules and regulations which underline the responsibility for those who purchase services that they through safety clearances secure the reliability of the contractor.

The safety clearance must continuously be followed up during the period of assignment. Supervisors must, apart from supporting their employees, have a good personal knowledge and attain a view of the suitability of the employees. A suitable occasion is during the personal evaluation conversation which is conducted with the employees. This is to be conducted by the contractor who conducts a safety clearance of own personnel, which is accounted for on this collective certificate.

The safety clearance must show:

- That personal knowledge is based on information from reports, certificates and the like as well as references.
- That the information from the job interview, among others about family status, education, earlier work, financial situation, side occupations, contacts, interests, drugs, prosecution and verdicts as well as personal characteristics form the base for the personal knowledge.